

LIBRARY REPRODUCTION & IMAGE USE POLICY

REPRODUCTIONS

Except for restricted-access or extremely fragile items, you can get a copy of just about any item in the MVM library. Where fees are mentioned, see the MVM Library Fee Schedule.

PHOTOCOPIES

Any collection item that won't be damaged in the process can be photocopied in black-and-white or color by MVM staff for a modest fee. Copies can be mailed for an additional fee.

PHOTOGRAPHY

Visitors to the library are welcome to take non-flash photographs of collection materials using handheld devices (phones, tablets, digital cameras, etc.).

Use of non-handheld equipment (tripods, supplemental lights, copying stands) in the library requires advance notice and permission from the Librarian.

SCANNING

Any collection item that won't be damaged in the process can be scanned by MVM staff. Many high-interest items already have been. Digital copies of materials that are already scanned, or scheduled to be scanned, are available free. Materials not in the digitization queue can be scanned to order for a per-hour fee. High-resolution copies (suitable for print publication) are available for a per-item fee.

IMAGE USE

Images of items from the MVM library collections are provided for private use. If you intend to share them in a public place (including online), keep the following guidelines in mind.

COPYRIGHT

Many of the hundreds of thousands of items held by the MVM library are old enough to be in the public domain (no longer under copyright).

Many more may be in the public domain, but have ambiguous status because their creators and dates of creation (essential to determining copyright) status are not known.

Others (including virtually all those created after 1976) are still under copyright.

When publishing copies of materials obtained from the MVM library, please keep in mind:

- Publication of material that is under copyright requires permission from the copyright holder.
- Publishing copyrighted material without that permission may give the copyright holder cause for legal action against you.
- MVM is not the copyright holder for most of the materials in the MVM library. We can give you a copy of the material, but not permission to publish it.
- Information from MVM about the creator, creation date, and copyright status of items from its collection is provided in good faith and believed to be accurate but should be considered advisory only.
- Compliance with copyright law is the sole responsibility of the individual reproducing the item.

IMAGE-USE FEE

MVM does not charge licensing fees to publish images of material from its collection, beyond any costs associated with supplying the publication-quality image itself.

CREDIT LINE(S)

When using an image obtained from MVM in any publicly visible setting, please include the credit line "Courtesy of the Martha's Vineyard Museum"

Images of photographs or artwork, even if they are in the public domain, should also credit the creator, if known:

- Example [copyrighted work]: "Photo by Alison Shaw from the collection of the Martha's Vineyard Museum; used by permission of the artist."
- Example [public domain]: "Photo by Edward Lee Luce, courtesy of the Martha's Vineyard Museum."

FURTHER INFORMATION

Please direct questions about these policies to library@mvmuseum.org