

MV MUSEUM

INC. 1923

Editor, 'MV Museum Quarterly'

Role Overview

The Editor is responsible for producing four issues/year of the 'MV Museum Quarterly'. Sent digitally (hardcopy on request) to all Martha's Vineyard Museum members as a benefit of membership, the 'Quarterly' appears in February, May, August, and November. Currently, each issue runs approximately 20-25,000 words consisting of three feature articles (average 3500-5000 words) and 2-4 shorter pieces.

The 'Quarterly' is a general-audience publication focused on the history and culture of Martha's Vineyard, and aimed at the Museum's core audience of "avid Islanders" (individuals who feel a strong connection to the Island). Publication hallmarks are "deep learning, lightly worn" and "professional-grade scholarship, engaging style."

This is a contract position.

Key Responsibilities

- Managing the "pipeline" of proposed, incoming, in-process, and scheduled pieces to ensure the timely publication of well-balanced issues of broad interest to readers.
- Soliciting pieces from authors, with a particular view to developing a "stable" of repeat contributors
- Working with authors to bring submissions up to publication quality, including copy-editing of the text and fact-checking of the content
- Assisting contributors with sourcing illustrations and writing captions (if needed)
- Working with the (contract) designer and cover designer during the layout process

Qualifications

- Prior editorial experience, including both developmental editing and copyediting
- Ability to write engagingly about history for non-specialist audiences
- Familiarity with Martha's Vineyard and its history